

At Ryter & Company, P.C. we can help get small businesses started. A typical initial meeting covering all the important business concerns is shown below:

Organization

- Entity Set Up
- ID# - SS4 Application
- Bank Account

Accounting Systems

- Cash Receipts
- Accounts Receivable / Invoicing
- Accounts Payable / Expenses
- Payroll - Outside Services
- Time Sheets / Time Recording
- Chart of Accounts

Tax Issues / Record Keeping

- Payroll vs. Outside Labor
- Expense Reports
- Business Credit Card
- Monthly Reconciliation
- Cash vs. Accrual
- Retirement Plan

Small Business Administration

- How to Start a Small Business
- Getting Started
- Business Plan Outline
- Financing Your Business